

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

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March 8, 2021

ADDENDUM NO. 2

Consulting Services for Employee Benefits Plans (Annual Contract) RFP No. 21-0028

Sealed proposal should include acknowledgement of receipt for all Addenda.

Initials: _____ **Company:** _____

Vendors are informed that the above subject RFP is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

QUESTIONS/RESPONSES

Question 1: Who is the current broker/consultant for the Columbus Consolidated Government?

Response: NFP (formerly known as ShawHankins Benefit Consultants).

Question 2: Does the current broker/consultant perform the same services requested in this RFP?

Response: Yes.

Question 3: What level of fees/commission is paid, annually, for the services performed?

Response: The current vendor is paid via commission.

Question 4: Page 14, Specifications, [Section] I. [Item] M.: Describe the level of communication assistance you desire. Are you looking for general review of materials produced by HR, or are you looking for full communication strategy and production?

Response: Full communication strategy and production is requested. Produce current employee and new employee healthcare information, i.e. overview of healthcare, orientation packet, e-flyers, e-brochures, participate in employee meetings, prepare presentation materials, etc.

Question 5: Page 14, Specifications, II: Specify which coverages are expiring, 12/31/2021. Are you currently in the process of procuring your health contracts that expire, 12/31/2021? Or, do you anticipate that the selected broker/consultant will immediately begin the procurement process upon award? When are the remaining ancillary contracts next scheduled to be procured?

Response: All major coverages expire on 01/01/2021. The current vendor is in the process of procuring health contracts for 01/01/2022. The ancillary contracts are anticipated to be procured in the May 2021 / June 2021 time frame.

- Question 6: Page 19, Section 8, E: Describe the actuarial services you are requesting. OPEB valuations, or general projections and rate setting?
- Response: General projections and rate setting. An evaluation and analysis of plan performance and projection of financial impact to the plan.**
- Question 7: Which indemnity clause will prevail? The clause on page 9, in the General Provisions section, or the clause on page 15, in the Specifications section? We can live with the indemnification clause on page 15, but not the clause on page 9.
- Response: The Indemnity Clause on page 15 shall prevail for this particular RFP.**
- Question 8: If we state that we can't agree to the indemnification clause on page 9, in the General Provisions section, will we be disqualified?
- Response: Refer to the response to Question 7 and to page 17, Section 5 of the RFP specifications.**
- Question 9: Is CCG paying their current broker/advisor any consulting fees for service? If so, what are those fees?
- Response: The current vendor is paid via commission for all services.**
- Question 10: Is the current broker providing the BSWIFT enrollment technology free of all costs or does CCG pay for any file connections to your insurance providers or other enrollment related PEPM fees?
- Response: The current vendor provides Bswift as part of their service. There is no cost to CCG.**
- Question 11: Is BSWIFT integrated with CCG's payroll system for automated data transfer?
- Response: Yes**
- Question 12: Does CCG's HR team have any "pain points" or areas of service that could be improved?
- Response: Not at this time.**
- Question 13: Is COBRA and/or FSA administration funded or provided by the current broker?
- Response: COBRA and FSA administration is provided by current broker.**
- Question 14: What are CCG's HR/Benefits department top 3 benefits related goals?
- Response:**
- a. Provide the best and most cost-effective health benefits for employees.**
 - b. Promote health and wellness of CCG employees**
 - c. Continue to bridge core benefits with voluntary benefits that best serve employees.**

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